



CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of AGM meeting held on Monday 26th June 2017
in the Hugh Miller Institute

MINUTES
APPROVED
25.6.2018

Present

Community Councillors: Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM), Gabriele Pearson (GP)

Youth Representative:

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public:

Community Council Minute Secretary: Gillian McNaught (GM)

1	<p><u>Chairman's Welcome & apologies</u> In JR's absence, EQ took the Chair and welcomed everyone to the meeting.</p> <p>Apologies: Jacquie Ross (JR), Chair</p>	
2	<p><u>Approval of AGM minutes, 27th June 2016</u> Approved by RH and seconded by DB.</p>	
3	<p><u>Matter arising from previous AGM Minutes</u> No matters arising.</p>	
4	<p><u>Chair's Annual Report</u> EQ presented the 2016/17 Chair's report, (Appendix A).</p>	
5	<p><u>Treasurer's Annual Report</u> EQ presented the Audited Final accounts for year 2016-17, (Appendix B). Members were asked to adopt the audited accounts which are in a format approved by Highland Council. Agreed.</p> <p>Members gave a vote of thanks to Margi Campbell for auditing the C&DCC Final Accounts and for doing so very promptly.</p>	

6	<p><u>Election of Office Bearers</u></p> <p>Jacque Ross, Estelle Quick and Diane Brawn stood down for the purposes of the election process. Cllr Craig Fraser (CF) took the Chair for nominations and the following officers were elected:</p> <p>Chair: Jacque Ross, nominated by EQ and seconded by KM.</p> <p>Treasurer: Estelle Quick, nominated by RH and seconded by KM.</p> <p>Secretary: Diane Brawn, nominated by AM and seconded by KM.</p> <p>The C&DCC Youth Representative is Bryn Leyshon.</p> <p>CF was thanked and EQ took back the Chair of the meeting.</p>	
7	<p><u>Set C&DCC Meeting Dates 2017-2018</u></p> <p>It was agreed that 10 meetings would take place on the last Monday of each month in the Hugh Miller Institute, Church Street, Cromarty @ 7.30pm except for July and December. The dates are as follows:</p> <p><u>2017</u> 28th August 25th September 30th October 27th November</p> <p><u>2018</u> 29th January 26th February 26th March 30th April 28th May 25th June & AGM @ 7pm followed by an ordinary meeting @ 7.30pm</p>	
8	<p><u>AOB -</u></p>	
	<p>EQ thanked everyone for attending and for their input. The meeting concluded at 7.20pm.</p>	
	<p>Date of next AGM Monday 25th June 2018 @ 7pm, Hugh Miller Institute, Cromarty.</p>	

Appendix A
Agenda item 4



CROMARTY AND DISTRICT COMMUNITY COUNCIL

CHAIR'S REPORT

JUNE 2017

A year has come and gone and it's been another busy year. I think I am now clear that busy is just the way it is going to be and that 'busy' is a very positive thing for the town of Cromarty. This year I have been very aware that individuals and organisations that we have been involved with refer to Cromarty as a vibrant community which is down to the hard work and enthusiasm of the people who live here and organise a wide range of activities and events which are enjoyed by locals and bring visitors to the town.

Although there have been no major surprises this year we have continued to work hard on the development and management of many of the ongoing issues and concerns.

The Ship-to-ship transfer application lodged in 2015 had led to a number of developments. Cromarty Rising has continued to work hard to ensure this application does not go ahead. The MCA have rejected the first application due to it being deemed substandard in many areas. We have continued to work with the Nairnshire communities and this has seen the creation of Nairnshire Rising which has increased pressure on the Government to listen to community concerns. A petition reached 100,000 signatures and was handed in at Holyrood by Cromarty Rising and a Government petition was lodged. Just this week the petitions committee met and have agreed that the Government need to address concerns - the petition is to remain open until this happens. Press coverage continues - if the CFPA thought that this would go away they underestimated the tenacity and determination of the communities it will impact. A huge thanks must go to the folk who continue to put in the time and effort to this protest.

Local people continue to make us aware of issues around the town and we thank you for your communications. We will continue to press for solutions to these issues. We are keen to have a meeting with the Highland Council team to look at traffic management as there are many concerns about parking, lack of signage or road markings, speeding and so on. Several meetings have been held about the Whitedykes 'heep' and we are hopeful that works will start again to improve this area will start over the summer months. The Primary School has had some issues but we hope that, following meetings and pressure these will be fully rectified in the near future.

The tractor volunteers continue to work throughout the winter months, with a dedicated team on hand to grit as and when necessary. Their early starts are very much appreciated and a special mention must go to Roger Young for co-ordinating the gritting.

The Harbour has had ups and downs this year. They have been successful in securing grant funding for improvement works which is down to the hard work of the Trust and the supporting team - well done to them. However, recently they have discovered that parts of the harbour are being undermined and in a poor state. Remedial works have been carried out to make areas safe but the work and the need for funding continues.

The Ferry started up for the season and remedial works have been carried out on the Nigg Slipway to allow this to happen. We are pursuing funding to allow major maintenance to be carried out on the slipways at both sides to ensure the longevity of the service. Fingers crossed we are successful in our endeavours.

The Links reopened for the season in April and following last year's successful trial we are continuing to ask drivers to park at the back of the Links away from the shore so that both locals and visitors can enjoy the area.

All Community Councillors were trained as part of the resilience project. An excellent plan has been put together by Duncan Bowers, Nigel Shapcott and Alan Plampton. I am in no doubt that if there is an emergency situation in Cromarty we are prepared to handle it.

One disappointment in the year has been the current situation with the Doctor's surgery. We were, with the Cromarty Care Project Team, working towards a community solution for the surgery which unfortunately was not to be. We continue to monitor the situation and hope to have more answers for the community in the near future.

One of the exciting developments of this year has been the creation of the Cromarty Community Development Trust. This trust will allow us, as a community, to work together to develop ideas and opportunities that will benefit the community of Cromarty and District. Our aim is, in the long term, to seek funding which can be invested in the following:

- The advancement of education
- The advancement of environmental protection
- The provision of recreational facilities and activities
- The advancement of the arts, heritage, culture or science
- The relief of those in need by reason of age, ill-health, disability or other disadvantage.

In order to move the Development Trust forward we aim to have a full community meeting (date still to be arranged) to outline the plans of the trust and ask for members of the community to get involved. In the meantime we continue to have discussions with Albyn Housing about the provision of housing in Cromarty and have lodged a note of interest to the Great Places Scheme for a community development project.

In conclusion I would like to thank all council members for their commitment and effort over the past year, particularly to David Alston who stands down as a local Councillor this year - we wish him all the best in his new post; and Gillian McNaught who has the unenviable task of producing excellent documentation from our sometimes lively meetings! We are delighted to welcome Craig Fraser back and congratulate him on his re-election - he works extremely hard for the community of Cromarty. Thanks to Wanda and Fraser for their continued support, to Alan and Vivienne Plampton for their tireless efforts in managing the Victoria Hall and to Joanna for dealing with the bookings. Thanks also to our Youth Representative Bryn Leyshon who has been an excellent addition to the Council.

Final thanks must go to all the residents of Cromarty and District who continue to think forward and get involved. It has certainly been a busy but exciting year where people have come together for the good of the town - long may it continue.

Jacquie Ross
Chair

Appendix B
Agenda item 5

CROMARTY & DISTRICT COMMUNITY COUNCIL

ANNUAL ACCOUNTS

I have audited the accounts relating to the above for the year to 31st March 2017 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Accounts for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed




CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Balance Sheet (including Victoria Hall)
for year ended 31st March 2017

<u>31 March 2016</u>		<u>31 March 2017</u>
£		£
	ASSETS	
	Current Assets	
	Other Current Assets	
81.00	Council Accounts Receivable	0.00
685.60	Victoria Hall Accounts Receivable	865.50
<u>766.60</u>	Total Other Current Assets	<u>865.50</u>
	Cash at Bank and in hand	
6,804.14	Council BoS Current Account	22,136.51
42.53	Council Petty Cash	22.88
15,253.96	Hall BoS Current Account	17,859.45
154.04	Hall Petty Cash	152.15
11,558.51	Youth Work BoS Current Account	13,722.83
<u>33,813.18</u>	Total Cash at bank and in hand	<u>53,893.82</u>
	Total Current Assets	£ 54,759.32
£ <u>34,579.78</u>		
	LIABILITIES	
	Current Liabilities	
0.00	Council Accounts Payable	0.00
4,214.15	Victoria Hall Accounts Payable/Advance Rental	5,662.16
<u>4,214.15</u>	Total Current Liabilities	<u>£ 5,662.16</u>
£ <u>30,365.63</u>	Total Current Assets less Current Liabilities	£ <u>49,097.16</u>
	Represented by -	
	Capital and Reserves	
294.81	Council Accumulated Fund	1,411.81
156.82	Surplus/(Deficit) for the Year	211.63
<u>451.63</u>		<u>1,623.44</u>
48.93	Seaplane Plinth Fund	48.93
1,102.86	Bonfire Night Fund	1,045.25
721.72	Splash & Dash Fund	667.77
0.00	Community Christmas Fund (prev Lonna's Lights Fund)	96.12
3,965.93	Gala Day Fund	5,214.69
145.80	Monday Club Fund	988.50
200.00	Tractor Operations Fund	400.00
290.80	Publications Reprinting Fund	604.30
0.00	Cromarty Rising Fund	11,018.75
0.00	Emergency Resilience Fund	242.72
0.00	Gluren bij de Buren Fund	202.06
0.00	Open Gardens Fund	6.86
	Victoria Hall Fund	11,879.45
	Surplus/(Deficit) for the Year	1,335.49
11,879.45		13,214.94
11,558.51	Youth Cafe Projects Fund	13,722.83
<u>£ 30,365.63</u>	Total Capital and Reserves	£ <u>49,097.16</u>

<u>Year to 31st March 2016</u>		<u>Year to 31st March 2017</u>
£		£
	INCOME	
2,041.72	Total Community Council Income	1,447.86
<u>12,739.02</u>	Total Victoria Hall Income	<u>12,202.27</u>
£ <u>14,780.74</u>	TOTAL CONSOLIDATED INCOME	£ <u>13,650.13</u>
	EXPENDITURE	
1,236.13	Total Community Council Administration Costs	914.53
<u>648.77</u>	Total Council Other Costs	<u>321.70</u>
£ <u>1,884.90</u>		£ 1,236.23
<u>10,822.82</u>	Total Victoria Hall Costs	<u>10,866.78</u>
£ <u>10,822.82</u>		£ 10,866.78
£ <u>12,707.72</u>	TOTAL CONSOLIDATED EXPENDITURE	£ <u>12,103.01</u>
£ <u>2,073.02</u>	CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR	£ <u>1,547.12</u>
	Analysed by -	
156.82	COMMUNITY COUNCIL	211.63
<u>1,916.20</u>	VICTORIA HALL	<u>1,335.49</u>
£ <u>2,073.02</u>		£ <u>1,547.12</u>

Independent Examiners Certificate

I hereby certify that the Accounts to the 31st March 2017 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature:  Date: 20-6-17

Print Name MARGARET AMPSON

CROMARTY & DISTRICT COMMUNITY COUNCIL
Detailed Income & Expenditure
for year ended 31st March 2017

<u>Year to 31st March 2016</u>		<u>Year to 31st March 2017</u>
	Income	
0.00	Bank Interest received	0.00
857.20	Publications	463.00
1,101.87	HC Admin Grant	984.86
82.65	Other Grants and Donations	0.00
0.00	Miscellaneous Income	0.00
<u>2,041.72</u>	Total Income	<u>1,447.86</u>
	Expenditure	
	Administration costs	
0.00	Election Costs	0.00
0.00	Gardening Mtce Costs	0.00
149.94	Insurance	145.78
29.95	Internet costs	53.95
157.99	Miscellaneous	33.00
85.74	Printing, Postage & Stationery	16.80
127.51	Repairs etc	0.00
500.00	Secretarial Services	500.00
130.00	Storage Rental Costs	130.00
35.00	Subscriptions & Fees	35.00
20.00	Venue Hire costs	0.00
<u>1,236.13</u>	Total Administration costs	<u>914.53</u>
110.47	Christmas expenses	0.00
0.00	Monday Club Fund shortfall	8.20
0.00	Publications expenses	0.00
538.30	Publications Reprinting Fund Transfer	313.50
0.00	Gifts & Donations	0.00
<u>1,884.90</u>	Total Expenditure	<u>1,236.23</u>
<u>£156.82</u>	Surplus/(Deficit) for the Year	<u>£211.63</u>

CROMARTY & DISTRICT COMMUNITY COUNCIL
Balance Sheet
as at 31st March 2017

<u>31 March 2016</u>		<u>31 March 2017</u>
£	ASSETS	£
	Current Assets	
	Other Current Assets	
685.60	Hall Debtors	865.50
81.00	C&DCC Debtors	<u>0.00</u>
<u>766.60</u>	Total Other Current Assets	<u>865.50</u>
	Cash at bank and in hand	
6,804.14	C&DCC Current Account 0305	22,136.51
42.53	Council Petty Cash	22.88
15,253.96	Hall BofS Account 1246	17,859.45
154.04	Hall Petty Cash Account	152.15
11,558.51	Youth Cafe Account 1254	<u>13,722.83</u>
<u>33,813.18</u>	Total Cash at bank and in hand	<u>53,893.82</u>
<u>34,579.78</u>	Total Current Assets	<u>54,759.32</u>
	Current Liabilities	
0.00	C&DCC Accounts Payable	0.00
4,214.15	Hall Accounts Payable/Advance Fees	<u>5,662.16</u>
<u>4,214.15</u>	Total Current Liabilities	<u>5,662.16</u>
<u>30,365.63</u>	Total Current Assets less Current Liabilities	<u>49,097.16</u>
<u>£30,365.63</u>		<u>£49,097.16</u>

Represented by -

	Capital and Reserves	
294.81	Accumulated Fund	1,411.81
156.82	Surplus/(Deficit) for the Year	<u>211.63</u>
<u>451.63</u>		1,623.44
9,963.25	Victoria Hall Fund	11,879.45
1,916.20	Surplus/(Deficit) for the Year	<u>1,335.49</u>
<u>11,879.45</u>		13,214.94
11,558.51	Youth Café Projects Fund	13,722.83
48.93	Seaplane Plinth Fund	48.93
1,102.86	Bonfire Night Fund	1,045.25
721.72	Splash & Dash Fund	667.77
0.00	Community Christmas Fund (formerly Lonna's Lights Fund)	96.12
3,965.93	Gala Day Fund	5,214.69
145.80	Monday Club Fund	988.50
200.00	Tractor Operations Fund	400.00
290.80	Publications Reprinting Fund	604.30

0.00	Cromarty Rising Fund	11,018.75
0.00	Emergency Resilience Fund	242.72
0.00	Gluren bij de Buren Fund	202.06
0.00	Open Gardens Fund	6.86
<u>£30,365.63</u>		<u>£49,097.16</u>

VICTORIA HALL

Detailed Income & Expenditure for year ended 31st March 2017

Year to 31st March 2016		Year to 31st March 2017
<u>£</u>		<u>£</u>
	Income	
59.42	Donations & Gifts	92.37
1,000.00	Grants	0.00
9,879.60	Hall rental income	10,309.90
0.00	Interest income	0.00
1,800.00	Office Rental	1,800.00
<u>12,739.02</u>	Total Income	<u>12,202.27</u>
	Expend	
	Office Expenditure	
0.00	Professional fees	0.00
0.00	Dues and Subscriptions	0.00
11.47	Printing, Postage & Stationery	1.89
10.00	Sundry Petty Cash	0.00
0.00	Telecom & Internet	0.00
<u>21.47</u>	Total Office Expenditure	<u>1.89</u>
	Premises Expenditure	
823.06	Electricity	859.38
364.42	Insurance	377.76
1,841.96	Oil	2,045.49
3,798.86	Repairs and Maintenance	3,560.14
200.37	Supplies	116.08
850.00	Water charges	955.00
<u>7,878.67</u>	Total Premises Expenditure	<u>7,913.85</u>
	Staff Costs	
2,922.68	Salaries	2,951.04
<u>2,922.68</u>	Total Staff Costs	<u>2,951.04</u>
<u>10,822.82</u>	Total Expenditure	<u>10,866.78</u>
1,916.20	Surplus/(Deficit) for the Year	1,335.49
<u>£1,916.20</u>	Surplus/(Deficit) for the Year	<u>£1,335.49</u>

